**Faculty Position Available**

The Department of European Languages and Cultures, College of Foreign Languages and Literature, National Chengchi University, invites applications for one tenure-track full-time faculty position.

Full-time Instructor Wanted：One tenure-track full-time German Instructor

Requirements: Ph.D. degree holder (Non-native speaker of German or native speaker of German) or assistant professor or above.

Period of employment：

The appointment is expected to begin on August 1, 2017.

Responsibilities：

1. Offering courses in German language, culture and literature at the undergraduate level.
2. Conducting research and providing services related to German language, culture and literature.

Qualifications：

1. Non-native or native speakers must have earned a doctorate in German language, literature and/or other fields related to German culture.

**【Diploma(s) and official transcripts should be verified by the Taiwan Representative Office.】**

1. Applicants with German-language teaching experience and with an Assistant Professor Certificate (or above) will be preferentially considered.
2. Applicants with the ability to offer courses in English will also be preferentially considered.
3. Scholarly publications within the past five years.

Required Application Documents (for checklist, please see attachment 1. The applicant’s curriculum vitae should be placed on a CD-ROM.）

1. Cover letter
2. Curriculum vitae（see attachment 2）
3. Transcripts for the highest degree earned 【**Diploma(s) and official transcripts should be verified by the Taiwan Representative Office】**
4. Photocopies of diplomas (MA & PhD) and a copy of the teacher’s certificate issued by the Ministry of Education, R.O.C. (if applicable）
5. Doctoral thesis and scholarly publications（within the past five years）
6. Syllabi of courses to be offered（3~4 courses）
7. Two letters of recommendation (within the past two years)

Application deadline：All application materials must be postmarked no later than **Friday, November 25, 2016**

Please send application and relevant documents to：  
Search Committee

Department of European Languages and Cultures  
College of Foreign Languages and Literature, National Chengchi University  
64, Sec. 2, Zhinan Rd., Taipei City, 11605 TAIWAN

Qualified candidates will be invited to attend an interview and will be requested to provide a teaching demonstration.

For further information, please contact 886-2-29393091 ext. 63036 or email to [european@nccu.edu.tw](mailto:european@nccu.edu.tw)

attachment 1

**Check List**

|  |  |  |  |
| --- | --- | --- | --- |
| **Check** | **Required Documents** | **Photocopies** | **Note** |
|  | Cover Letter | One |  |
|  | Curriculum Vitae | One | The applicant’s curriculum vitae should be placed on a CD-ROM. |
|  | Photocopies of highest diploma | One | Diploma(s) and official transcripts must be verified by the Taiwan Representative Office. |
|  | Copy of teacher’s certificate issued by the Ministry of Education, R.O.C. | One | Please only attach your doctoral certificate **if** you don’t have a teacher’s certificate |
|  | Doctoral thesis | One |  |
|  | A list of scholarly publications  (within the past five years) | One | Please list by publication year. The list should include the following information:  -title of your publication  -academic field  -publisher or the name of the publishing journal  -publication year |
|  | Related scholarly publications | One |  |
|  | Syllabi of courses to be offered (3~4 courses) | One |  |
|  | Two letters of recommendation（within the past two years） | Two |  |

attachment 2

**Curriculum Vitae**

Please complete the form without leaving any blanks. If a section does not apply to you, please write in “N/A” (Not Applicable). If there is not enough space provided, please attach extra pages.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Personal Data** | | | | | |
| Name |  | | Gender |  | (Photo) |
| Date of birth |  | | Nationality |  |
| Telephone/Mobile |  | | Marital Status |  |
| Address |  | | | |
| E-mail |  | | | |
| Teacher’s Certificate Attached □ Yes □ No | | | | | |
| Teaching Survey (from your students) Attached □ Yes □ No | | | | | |
| **Education** | | | | | |
| * Ph.D.   Title of Thesis: | | | | | |
| University | | Department | | From (m/y) | To (m/y) |
|  | |  | |  |  |
|  | |  | |  |  |
| * Master’s   Title of Thesis: | | | | | |
| University | | Department | | From (m/y) | To (m/y) |
|  | |  | |  |  |
|  | |  | |  |  |
| **Work Experience** | | | | | |
|  | | | | | |
| **Publications** | | | | | |
|  | | | | | |
| **Other** | | | | | |
|  | | | | | |